

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Work/Action Meeting 6:00 p.m.
September 12, 2017

AGENDA

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Flag Salute

SUPERINTENDENT'S REPORT

Superintendent Search Firm Presentations:

- 6:00 p.m. Judy Wilson
- 6:30 p.m. McPherson & Jacobson, L.L.C. - Dr. Canids
- 7:00 p.m. New Jersey School Boards – Gwen Thorton
- 7:30 p.m. Ray & Associates – Dr. Michael Rush and Ms. Sandi Gero

Board Goals 2017-2018/Board Self Evaluation Results

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

ADMINISTRATIVE REPORTS

MINUTES

- 2.01 Motion to approve the Meeting Minutes August 29, 2017.
- 2.02 Motion to approve the Executive Minutes August 29, 2017.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.03

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 3.01 Motion to approve the **Bill List** for the period from **August 31, 2017** through **September 13, 2017** for a total amount of **232,499.05**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule October 12, 2017** for a total amount of **\$240.54**. (Attachment 3.02)
- 3.03 Motion to approve the following **Account Transfers** for **August 1, 2017 through August 31, 2017**. (Attachment 3.03-3.03a)

EDUCATION/TECHNOLOGY
Committee Report

Motion to adopt 4.01 – 4.10

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 4.01 Motion to accept the Superintendent's recommendation and approve the following events for Holland Brook School for the 2017-2018 school year, sponsored by the Readington HSA:

Event	Date
Bobcat Pumpkin Bash	October
Bobcat Bingo Night	March
5 th Grade Splash Out	June

- 4.02 Motion to change tuition status of preschool student #890931 from reduced to district paid for the 2017-18 school year.

- 4.03 Motion to approve Cali Kurdyla as a student observer for 10 hours in Jodi Rehrig's Grade 5 class at Holland Brook School to fulfill her first semester field experience requirement at Westchester University.
- 4.04 Motion to approve Holland Brook School fundraisers for the 2017-2018 school year per the attachment. (Attachment 4.04)
- 4.05 Motion to approve a field trip to the Mason Gross School of the Arts at Rutgers University for the Readington Middle School Jazz Band on December 8, 2017, sponsored by the Readington HSA Performing Arts Committee.
- 4.06 Motion to adopt the Marshall Evaluation Rubric dated May 20, 2013 to be used for Principal, Assistant Principal and Supervisor evaluations and Danielson Rubric dated 2013 to be used for Teacher, Nurse and Counselor Evaluations during the 2017-2018 school year. (Attachment 4.06)
- 4.07 Motion to approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2016-2017 school year, for Three Bridges, Whitehouse, Holland Brook and Readington Middle Schools.
- 4.08 Motion to approve the following integrated preschool students for the 2017-2018 school year:
- | | |
|--------|--------|
| 740530 | 210430 |
|--------|--------|
- 4.09 Motion to approve a Barnes and Noble Book Fair fundraiser for Readington Middle School to benefit the RMS library media center.
- 4.10 Motion to approve home instruction for student H-165 from September 7, 2017 through January 2, 2018.

PERSONNEL
Committee Report

Motion to adopt 5.01 – 5.15

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Bernadette Bilicska	Teacher/Aide
Laura Thompson	Teacher/Aide
Hope Brembt	Nurse/Teacher/Aide

- 5.02 Motion to accept the Superintendent's recommendation and appoint the following Team Leaders at Readington Middle School for the 2017-2018 school year:

Name	Team	Stipend
Blair Alber	6 th Grade	\$1,500.00
Erica DelGuidice	6 th Grade	\$1,500.00
Carey-Anne Hendershot	7 th Grade	\$1,500.00
Jillian Tundidor	7 th Grade	\$1,500.00
Nicole Maraventano	8 th Grade	\$1,500.00
Lauren Greenberg	8 th Grade	\$1,500.00
Marybeth Schwarz	Special Education	\$1,500.00
Tracy Fitzgerald	Encores	\$1,500.00

- 5.03 Motion to accept the Superintendent's recommendation and appoint the following Grade Level Leaders at Holland Brook School for the 2017-2018 school year:

Name	Grade Level	Stipend
Michele Krayem	4 th Grade	\$500.00
Meryl Vance	4 th Grade	\$500.00
Colleen DiGregorio	5 th Grade	\$500.00
Ann Haberkern	5 th Grade	\$500.00

- 5.04 Motion to accept the following resolution:

RESOLUTION

RESOLVED that employee #5164 be granted fifty-five days of paid sick leave and twelve weeks of leave under the Family and Medical Leave Act from September 11, 2017, through December 1, 2017, in connection with the anticipated delivery of her child on or around October 6, 2017.

RESOLVED that employee #5164 be granted twelve work-weeks of child-rearing leave under the New Jersey Family Leave Act, which shall be without pay but with a continuation of medical benefits. This leave will begin on November 28, 2017, and extend through February 23, 2018.

RESOLVED that employee #5164 anticipated return to work day will be Monday, February 26, 2018.

RESOLVED that this is subject to change due to unanticipated circumstances.

- 5.05 Motion to accept the Superintendent's recommendation and approve clubs and club advisors for Readington Middle School for the 2017-2018 school year per the attachment, stipends to be determined upon ratification of the RTEA contract. (Attachment 5.05)
- 5.06 Motion to accept the Superintendent's recommendation and approve clubs and club advisors for Holland Brook School for the 2017-2018 school year per the attachment, stipends to be determined upon ratification of the RTEA contract. (Attachment 5.06)
- 5.07 Motion to accept the Superintendent's recommendation and approve the following 2017-2018 Family Science and Family Math advisors for Holland Brook School:

Program	Advisor	Stipend
Family Science	Linda Rakowitz	\$600.00
	Kelly Patterson	\$600.00
Family Math	Angela Longo	\$600.00
	Maryann Reilly	\$600.00

- 5.08 Motion to amend the full time equivalent for employee #5627 from .5 to .75, retro to September 1, 2017.

- 5.09 Motion to affirm the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Date
Laura Sposato	Aide/Special Ed (WHS) 30-04-D3/atf	\$16.27/hr NC Step 1 6.5 hrs./day	9/1/2017 – 6/30/2018
Kathy Payenski	Aide/Special Ed (WHS) 30-04-D3/auw	\$16.27/hr NC Step 1 6.5 hrs./day	9/1/2017 – 6/30/2018
Stacey Hubbard	Aide/Special Ed (TBS) 30-03-D3/avo	\$19.57/hr C Step 6 6.5hrs./day	9/1/2017 – 6/30/2018
Thomas Hardgrove	Cafeteria Aide (RMS) 40-01-D3/akq	\$10.19/hr Step 1 2.25 hrs./day	9/1/2017 – 6/30/2018

- 5.10 Motion to approve the attached list of **Chaperones** for school events at RMS 2017-2018. (Attachment 5.10)

- 5.11 Motion to approve Maryann Connelly as a substitute nurse for student S-031 for the 2017- 2018 school year including ESY at her contractual rate.

- 5.12 Motion to approve the following salary increases (Salaries to be adjusted at the conclusion of negotiations for a successor agreement with the Readington Township Board of Education and the Readington Township Education Association) in recognition of the following employees' attainment of additional credits for lateral movement per RTEA Guide.

Employee Name	School	Effective Date	From Step	Salary	To Step	Revised Salary	Increase
Ann Roarty	RMS	10/1/2017	MA Step17	\$82,528.00	MA+30 Step 17	\$85,538.00	\$3,010.00
Michelle Hoff	RMS	10/1/2017	BA+15 Step 6	\$57,450.00	MA Step 6	\$61,050.00	\$3,600.00
Jennifer Smith	RMS	10/1/2017	MA Step 12	\$66,695.00	MA+30 Step 12	\$69,495.00	\$2,800.00
Melissa Spaz	RMS	10/1/2017	MA Step 12	\$66,695.00	MA+30 Step 12	\$69,495.00	\$2,800.00

Edward Dubroski	TBS	10/1/2017	MA Step 8	\$61,560	MA+30 Step 8	\$64,360.00	\$2,800.00
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- 5.13 Motion to approve Emily Bengels & Denise Birmingham to provide home instruction for student H-165 from September 7, 2017 through January 2, 2018 for 10 hours collectively at a rate of \$30.00 per hour.
- 5.14 Motion to approve Nancy Hill as a Special Education Chaperone at Readington Middle School for Boys Soccer at a rate of \$25/hr., not to exceed \$1,750.
- 5.15 Motion to approve Bruno Somma as a substitute Special Education Chaperone at Readington Middle School at a rate of \$25/hr.

COMMUNICATIONS

Committee Report

UNFINISHED BUSINESS

New Jersey School Boards Conference

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, for the purpose discussing legal matters for Branchburg shared services, solar projects, out of district transportation and personnel matters including employee #6537 and Superintendent search for approximately 1 hour at which time the Board expects to return to Public Session and action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

ADJOURNMENT

Motion to Adjourn at -----

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	